

## Meemic Foundation Final Report Requirement for 4Q2017 Traditional Grant Round

The final report is required and due no later than November 1, 2018, with copies of all receipts. Funding not spent as related to the grant as outlined in the application must be returned to the Foundation.

We want your final report to be a celebration of your accomplishments! The report should provide a description of your project, your accomplishments, your learnings and any final thoughts. A one-page report will suffice. Feel free to provide photos or anything else that will help illustrate your project. Questions regarding the report guidelines can be directed to the Foundation office at [TheClub@Meemic.com](mailto:TheClub@Meemic.com).

The final report packet should be sent to: The Meemic Foundation  
1685 N Opdyke Road  
Auburn Hills, MI 48326

Or by email to: [TheClub@Meemic.com](mailto:TheClub@Meemic.com)

### **GRANT DESCRIPTION**

Please provide a brief description of your funded grant and a summary of the materials purchased. Feel free to include photos or anything else that will help illustrate your project.

### **ACCOMPLISHMENTS**

Describe the outcome of your project. What were the accomplishments? Was it what you expected? How did it impact your students?

### **LEARNINGS**

Were there been any unanticipated outcomes? If so, what were they and how did they impact your project? What other observations occurred as a result of the materials purchased or the overall project?

### **FINANCIALS**

Please include copies of your receipts. Were there any variances in your budget (over or under), and if so, why? How were they addressed?

### **FUTURE PLANS**

How will the materials be used in the future? Has the purchase of these materials resulted in any positive (or negative) ripple effect in your educational institution? Please describe.

### **FINAL THOUGHTS**

What comments or recommendations do you have for The Meemic Foundation?